

Professional Development Implementation and Oversight Team (PDT)
Minutes for the Meeting on July 2, 2007
West Campus, HSB 211

Team Members Present: Marilyn Curall, Wendi Dew, Aida Diaz, Mary Ann Gagen, Erich Heintzelman, Michelle McArdle, Brent Nakagama, Pat Nellis, Pam Sandy, Allison Sloan, Paulette Smith, Sylvia Zapico.

- Wendi Dew and Allison Sloan opened the meeting at 2:30.
- Minutes from last meeting were accepted with no changes.
- The primary agenda item for today's meeting was a discussion of the FaQ.
- The draft of the FaQ was revised and the final draft posted on the professional development website <http://faculty.valenciacc.edu/association/FaQ.pdf>
- The last item on the agenda was assignments for academic assembly and mock plans. Pat Nellis and Paulette Smith will finish the marketing for academic assembly. Allison will work on the logistics for academic assembly. Pam Sandy and Wendi Dew will develop mock plans to post on the PD website.
- The next meeting will be held Sept 10th, 2:30 – 4:30 on Osceola Campus, 2-219B. The meeting for August is cancelled due to summer break.
- The meeting was adjourned at 5:30.